

# Abstract Submission FAQ

## How do I create a new abstract submission?

The submission system is very simple and step-by-step instructions on the site will guide you through the submission process. Follow the instructions on the login page of the [Abstract Submission Site](#) to begin.

## How much does it cost to submit an abstract?

The abstract submission fee is \$25.00 per abstract (non-refundable).

## Can I submit the same abstract more than once?

No. Submission of the same abstract into different categories is not permitted. Submission of one study as several different abstracts is also not permitted. If the abstracts in question are not different enough to be considered separate studies, or if the same abstract is submitted into multiple categories, all versions may be rejected.

## When is the abstract submission deadline?

The deadline for abstract submission is **18 October, 2022 at 11:59 p.m. EDT**.

## When is the deadline for submitting a Late-Breaking Clinical Science abstract?

All late-breaking abstracts must be submitted by the **18 October** deadline and will serve as a **placeholder** for the final abstract. Visit our [Late-Breaking Clinical Science Abstracts](#) page for more information.

## What are ISHLT's policies for submitting abstracts?

ISHLT policies and instructions for submitting abstracts are outlined on our [Abstract Submission Policies](#) page.

## Is there a character limit or image file size limit?

The character limit for an abstract is 2,140 characters (spaces are ignored). This count includes characters in the Abstract Title, Abstract Body, Table(s), and Image(s).

**Author names and institutions** are not counted. A **table or image** will remove 320 characters from the character limit. (Note: the amount of data in the table does not make a difference to the character count.) An image file size cannot exceed 10MB.

## Is there a limit to the number of authors that can be listed on an abstract?

There is a limit of 50 authors listed on an abstract.

## What graphics formats are acceptable?

BMP, GIF, JPG, and PNG formatted graphic files can be uploaded during abstract submission.

### **Which browsers are supported?**

The following browsers and their latest release are recommended for use:

Google Chrome  
Mozilla Firefox  
Microsoft Edge  
Safari

### **Can I edit an abstract I've already submitted? What if I've already paid the submission fee?**

You can edit your abstract (even after paying the submission fee) until the deadline of **18 October, 2022**. After this deadline, abstracts cannot be edited.

### **Can I submit a case report?**

Individuals in the early stages of their careers (whose professional training was completed five or less years ago) and trainees (including medical students) are eligible to submit case reports. Visit our [Early Career Clinical Case Reports](#) page for more information.

### **Will I receive an email confirmation after submitting an abstract?**

Confirmation emails are not sent automatically, but you can request an email confirmation of your submission by clicking the provided link after your submission is marked COMPLETE.

### **When will I receive a notification of acceptance or rejection?**

The person designated as the **presenting author** will receive a status notification of acceptance or rejection **in December, 2022**.

### **If my abstract is accepted for presentation, do I have to register for ISHLT2022?**

Yes. Presenting authors of accepted abstracts must register for the ISHLT 2023 Annual Meeting and Scientific Sessions.

### **Will travel grants be offered this year?**

Yes, ISHLT will be offering Travel Grants to attend the 2023 Annual Meeting. Additional information will be added to the website as it becomes available.

### **Whom can I contact if I need help?**

For **Technical Support** please contact:

CTI Meeting Technologies

+1 217-398-1792

[ishlt@support.ctimeetingtech.com](mailto:ishlt@support.ctimeetingtech.com)

*The support desk is manned from 7:00 a.m. – 6:00 p.m. CDT, Monday-Friday*

For **general submission questions** please contact:

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+1 972-354-1952

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