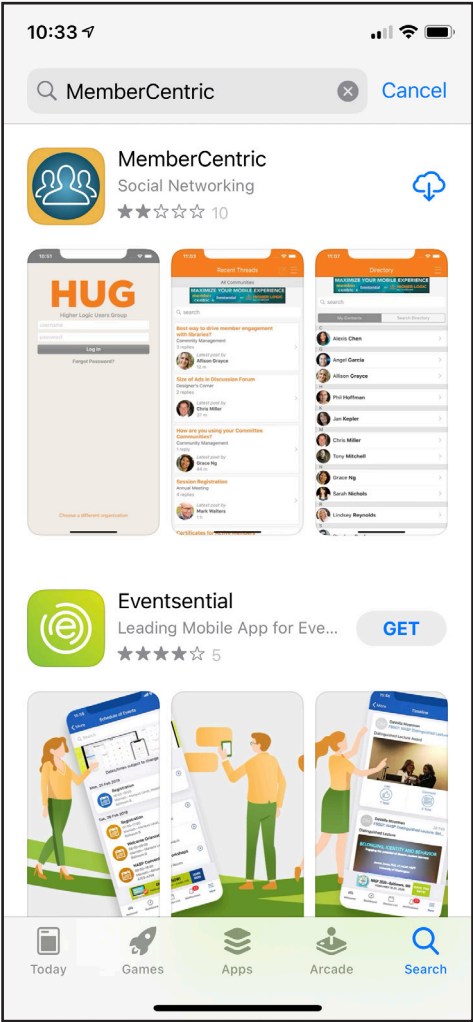




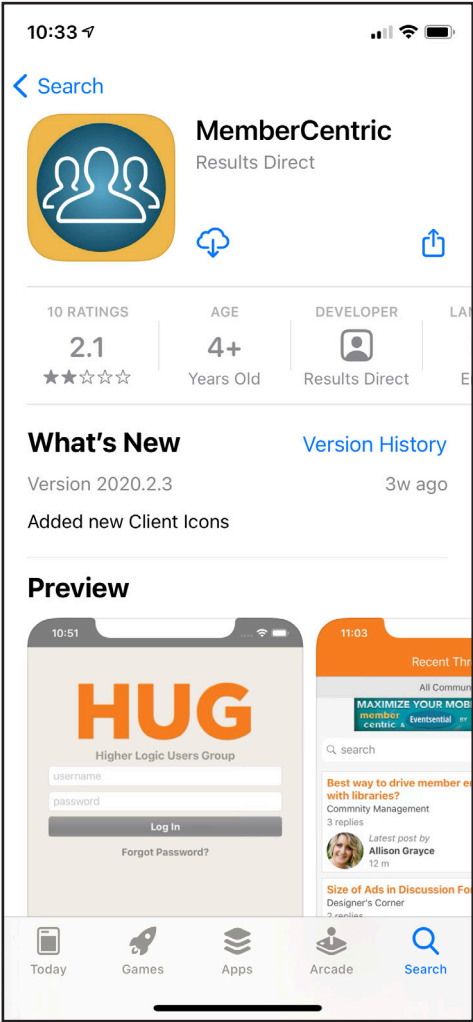
ISHLTconnect Mobile App

Getting Set Up

Finding and Installing the ISHLTconnect App

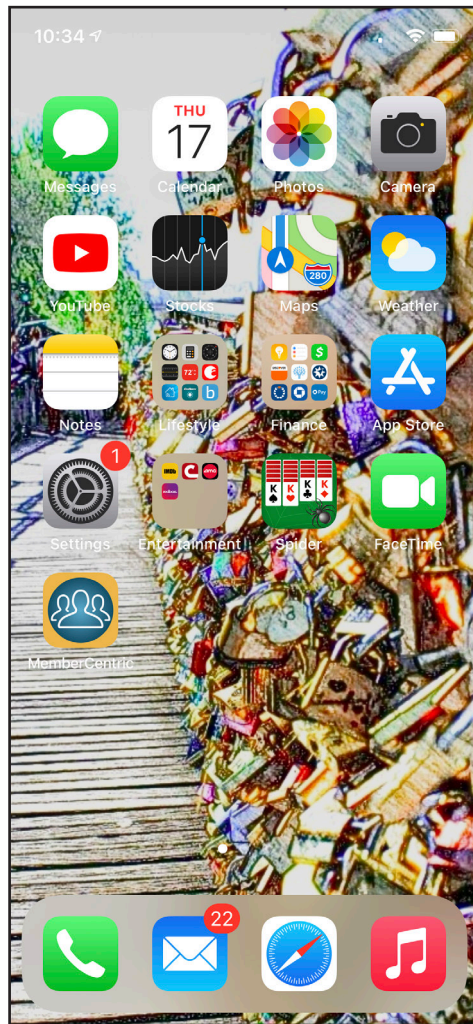


Open your device's App Store and type **MemberCentric** into the search bar. You are looking for the "MemberCentric" app by ResultsDirect.

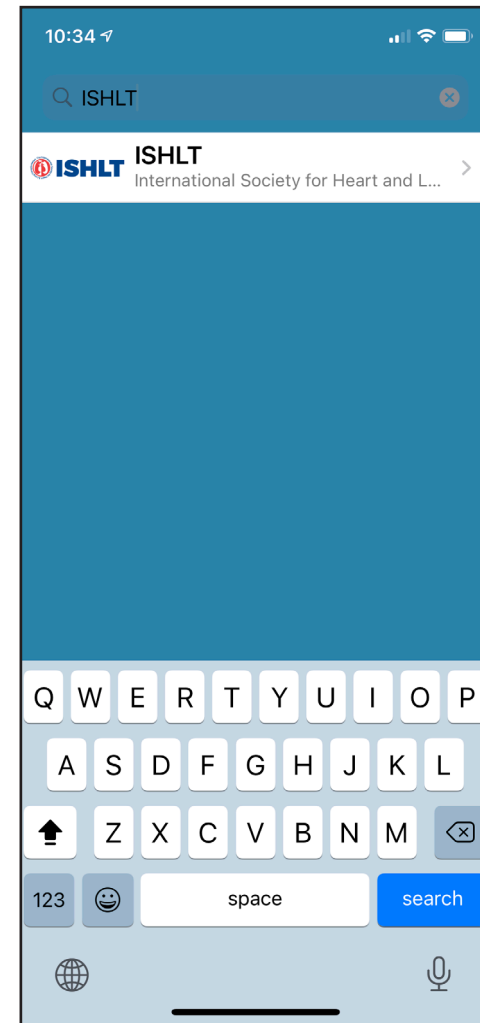


Tap the "Download" icon on the app details screen. Open the app.

Logging in to the ISHLTconnect App

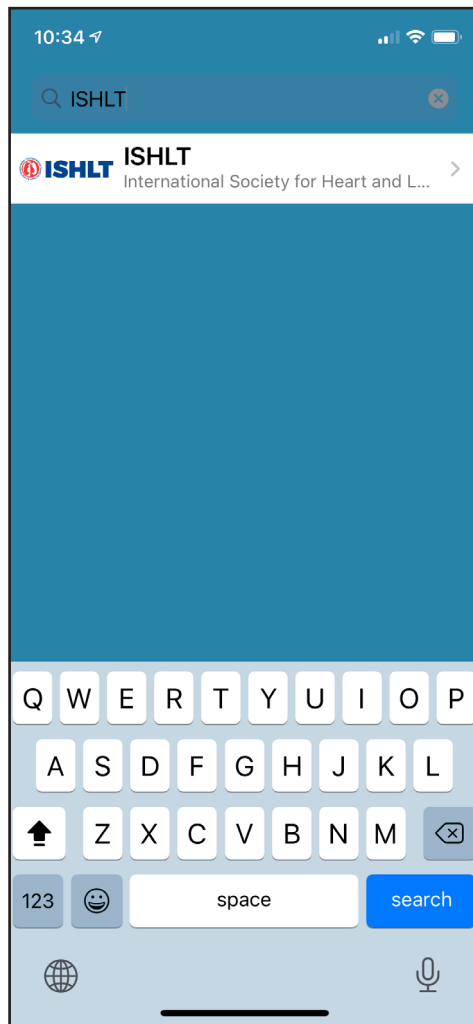


When you first install the app, it will appear like this on your landing screen - the icon is a blue circle on an orange background. Tap the icon to open the app.

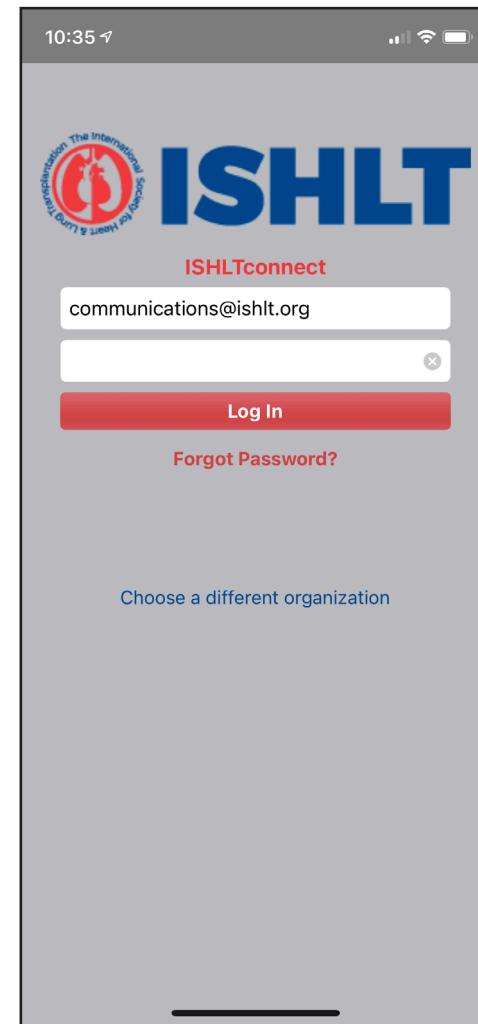


Search for ISHLT in the app.

Logging in to the ISHLTconnect App

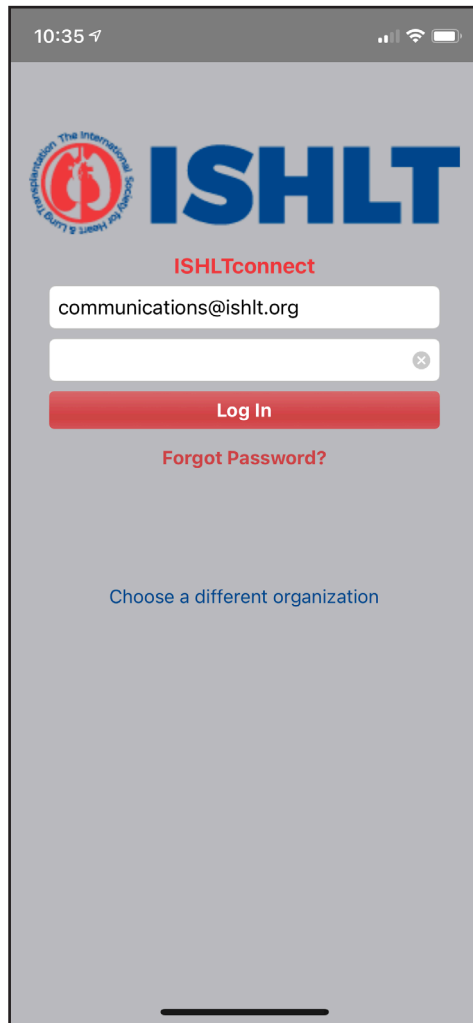


Tap the "ISHLT" listing in the search results.

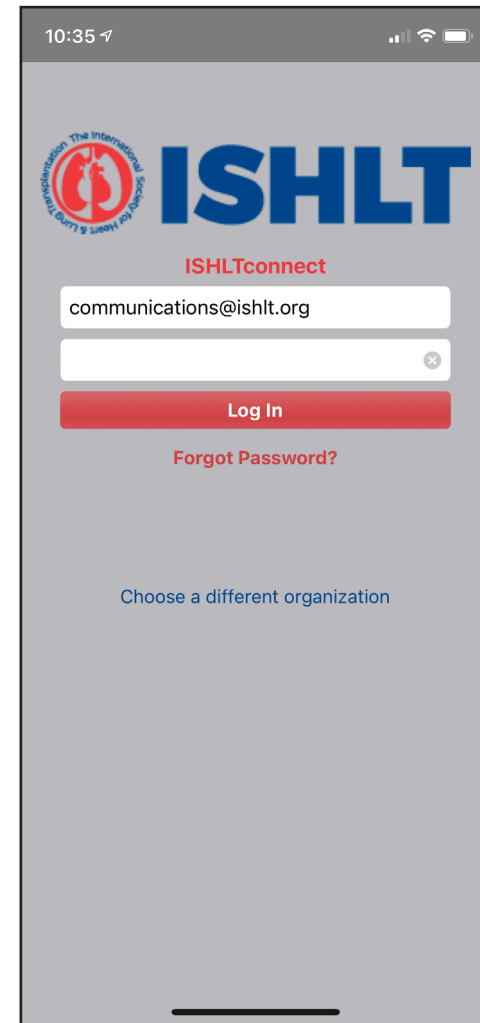


A log in screen will appear.

Logging in to the ISHLTconnect App

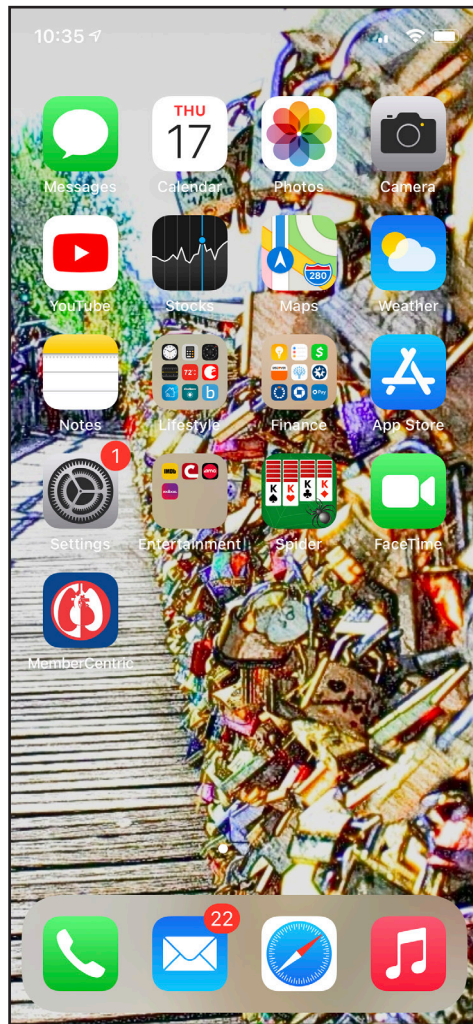


Add your ISHLT login credentials. This is the same username and password that you use to log into the ISHLT website. If you have forgotten your password, you can tap *Forgot Password?* to reset it.

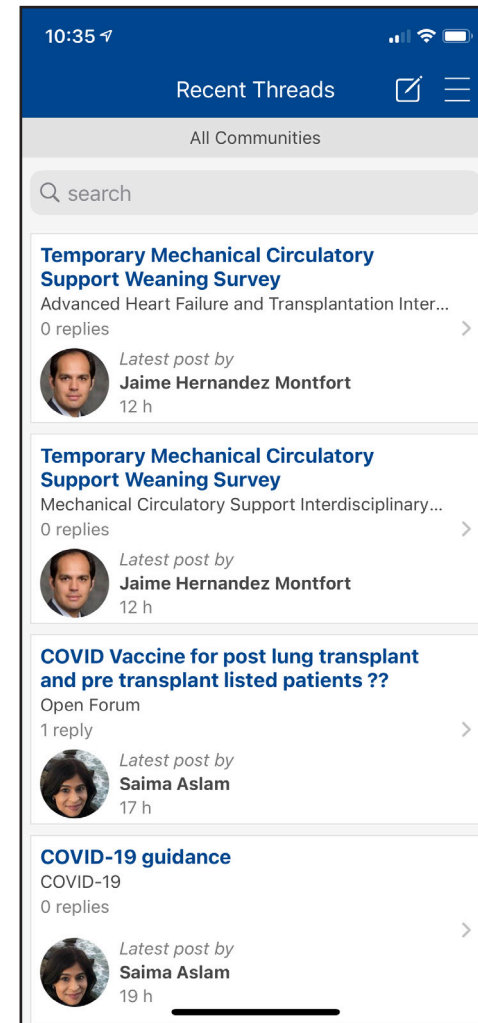


Tap *Log In*. **You will only need to do this once.**

Launching the ISHLTconnect App

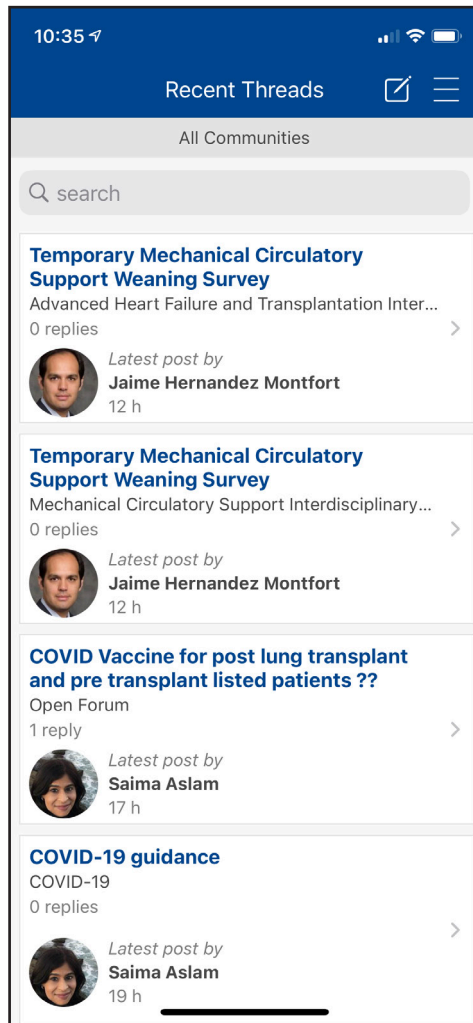


Once you are logged in, the icon on your home screen will change automatically. If you are an Android user, follow the steps on screen to add a **Dashboard Widget** to your home screen.



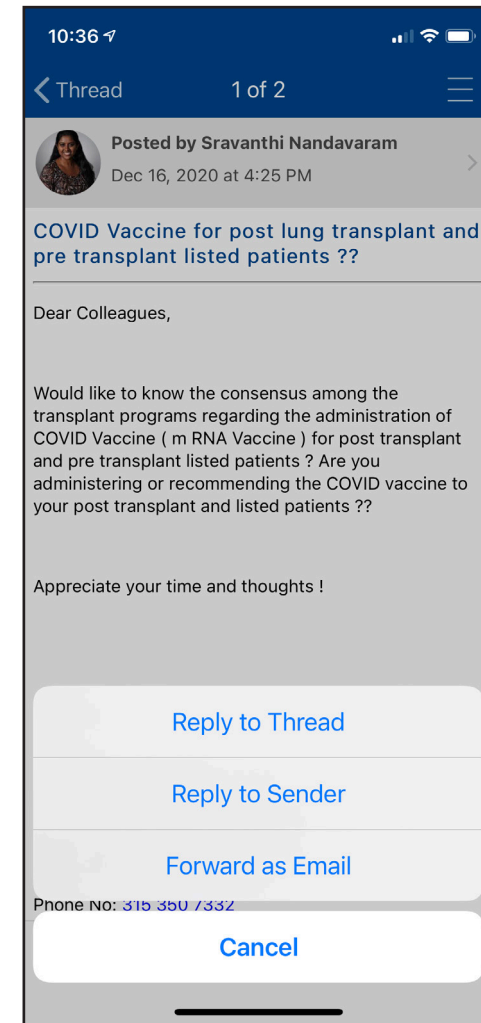
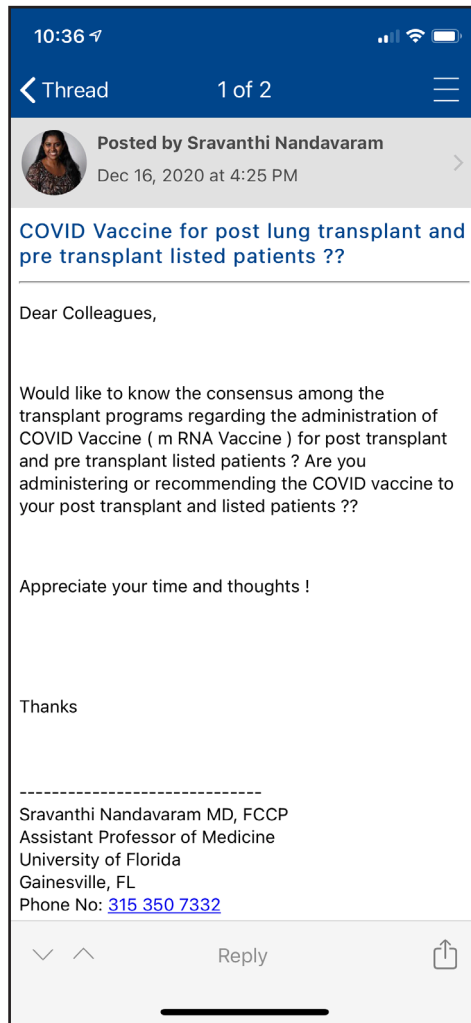
When you re-launch the app, you will see a list of Recent Threads from all the communities you belong to as the default landing screen.

Opening a Thread in the App



To open a thread from this screen, **tap the arrow** next to the thread you want to read. You can also **use the search bar at the top** to look for a specific topic or keyword.

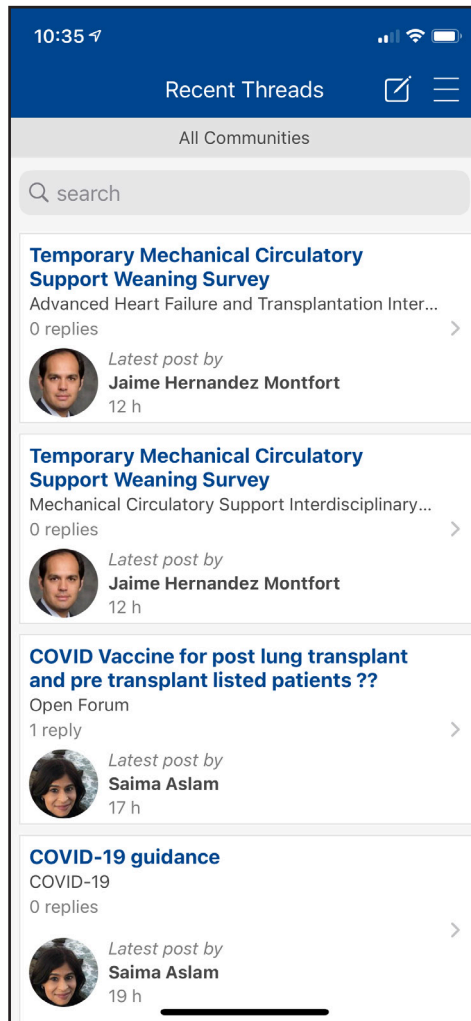
Replying to a Thread



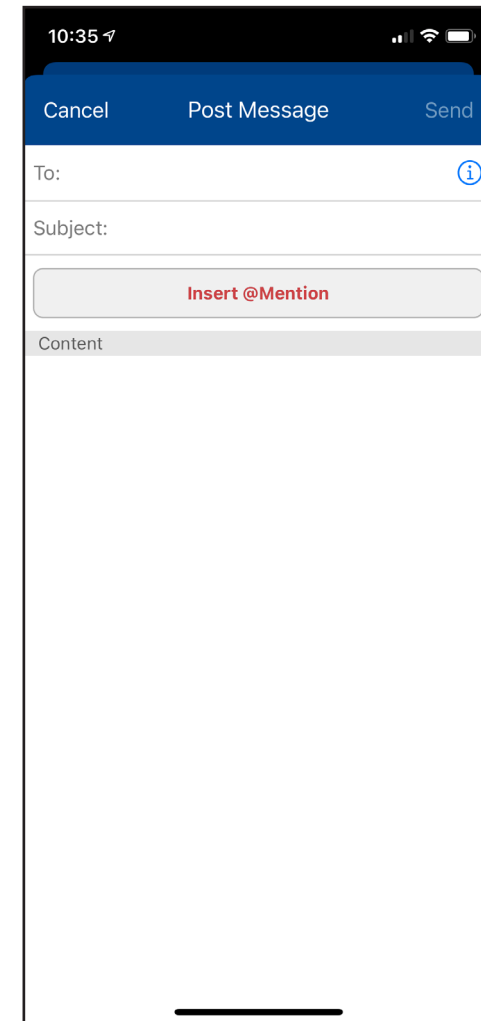
Once you open a thread, you can tap the **Reply** button at the bottom to join the discussion.

The app will give you options at this point. Tap **Reply to Thread** to post to the group discussion. Tap **Reply to Sender** to send a message to the original poster. Tap **Forward as Email** to send the post to someone else.

Creating a New Post or Topic

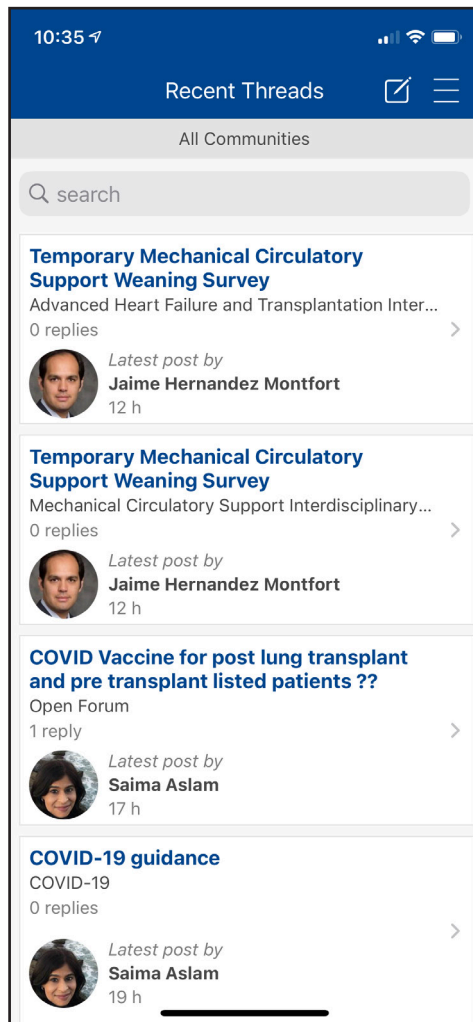


From the Discussions home screen, you can create a new post. Tap the **Compose button** in the upper right corner to start a new post.

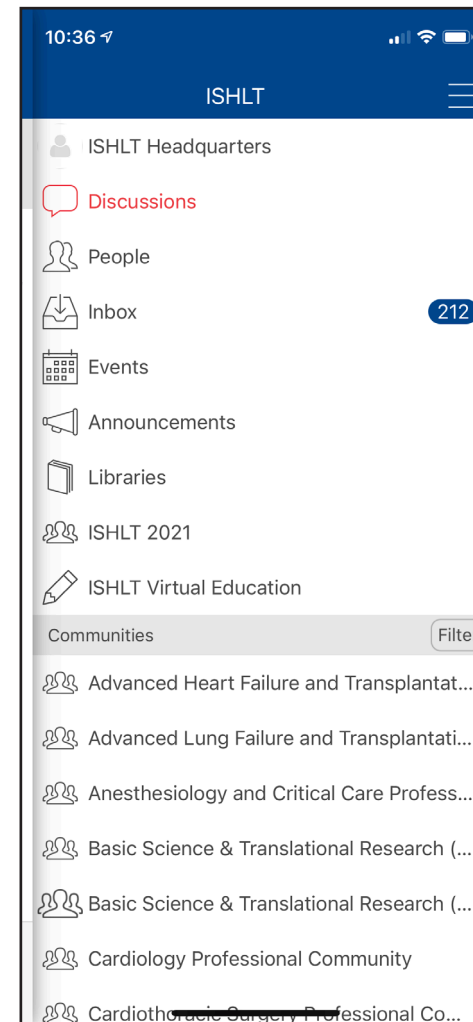


Create your post. Tap the **To field** to select the Community you wish to post your message to. Write your **subject** and **content**, then tap the **Send button** in the upper right.

The ISHLTconnect Menu and its Options

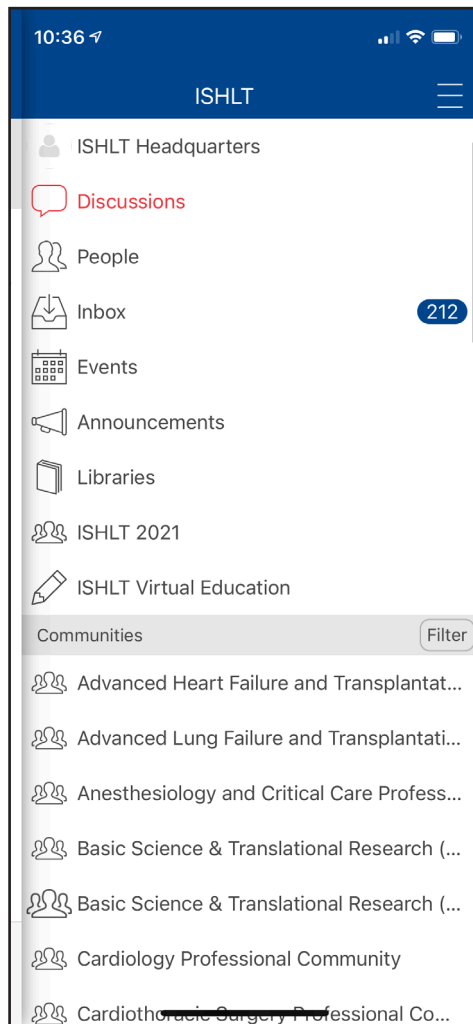


From the Discussions home screen, you can open the **Menu** to access the rest of the app features. Tap the **three line menu in the upper right** to open the Menu.

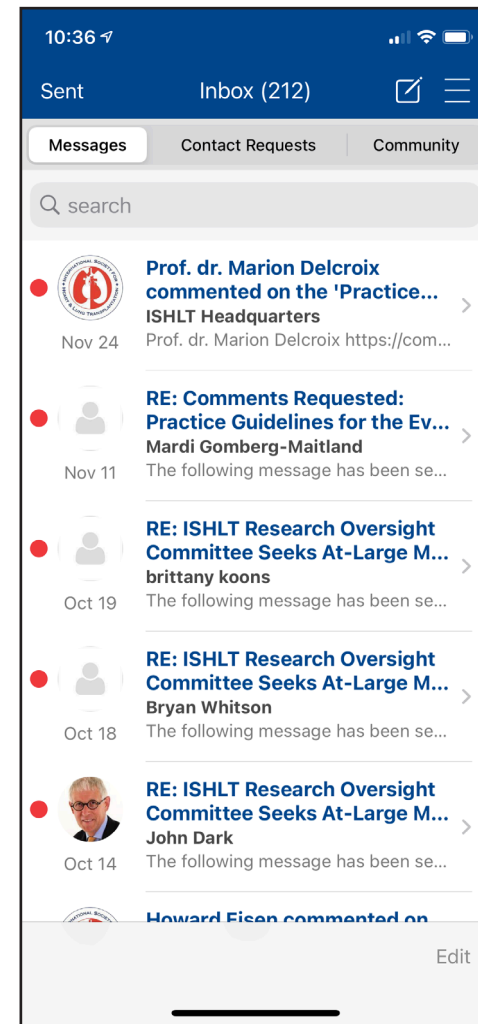


This menu allows you to view contacts, read messages, see events, access libraries and files, and visit all of your ISHLTconnect communities.

View Your Inbox and Messages

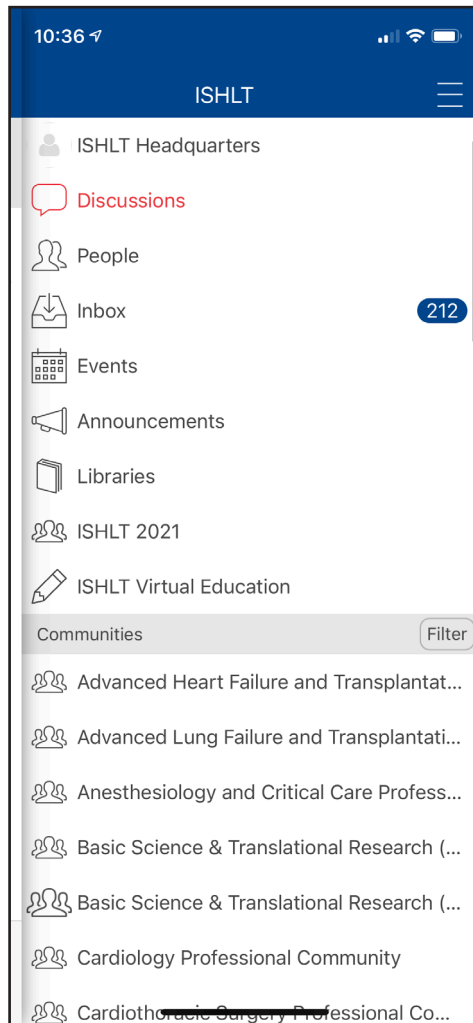


Tap **Inbox** in the menu to see your inbox of messages from other users.



In the Inbox screen, you can **read**, **reply to**, and **send new messages**, using the same steps we already followed to create a discussion post.

Viewing Events and Webinars

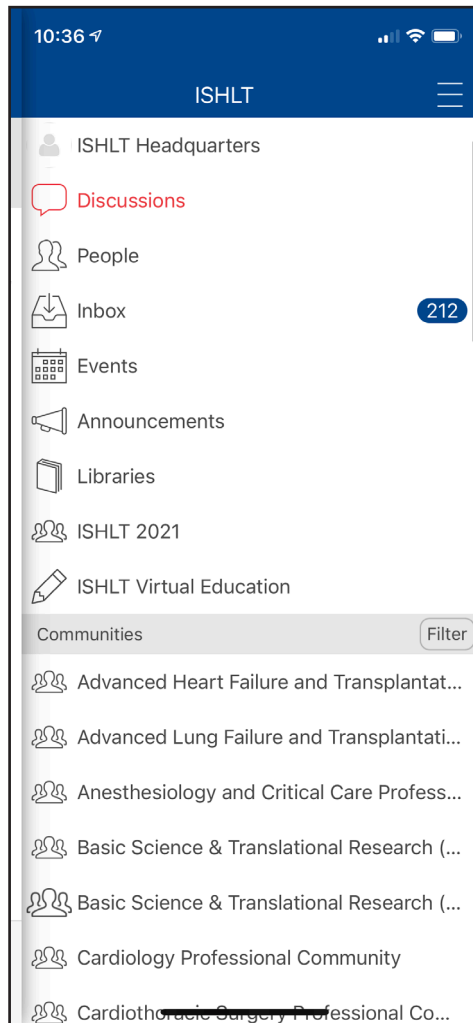


Tap **Events** in the menu to see upcoming events, webinars, or town halls in the communities you are a member of.

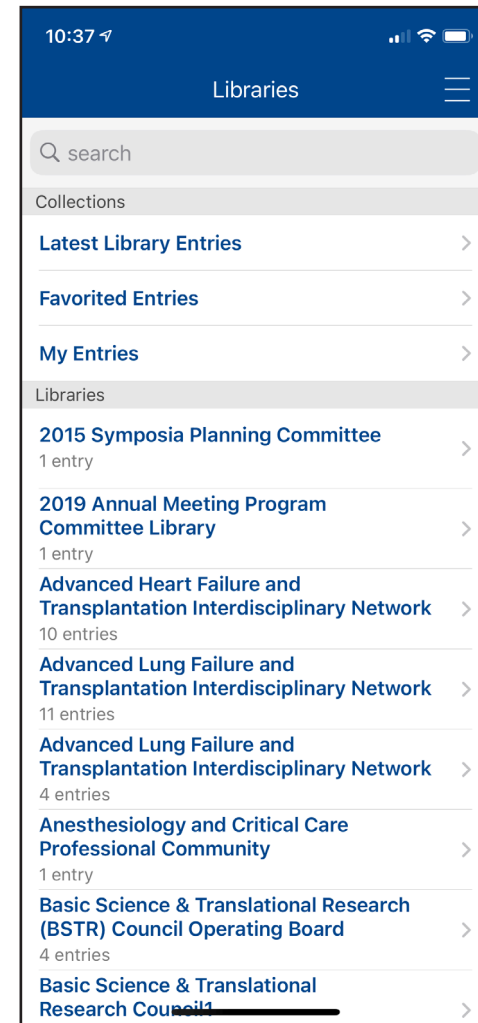


On the Events screen, you'll see a list of all the events you can access. Tap the event to see more details.

Viewing Events and Webinars

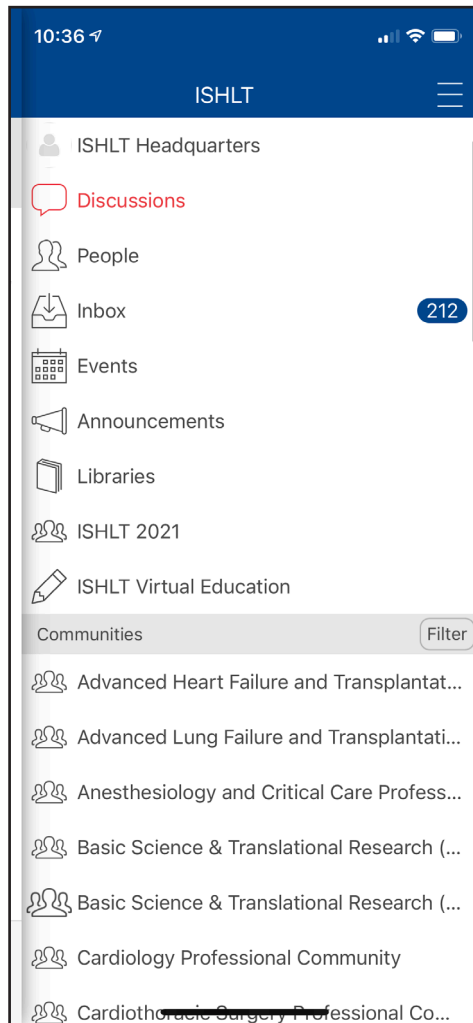


Tap **Libraries** in the menu to see attachments, guidelines, and other resources that have been shared in the communities you are a member of.

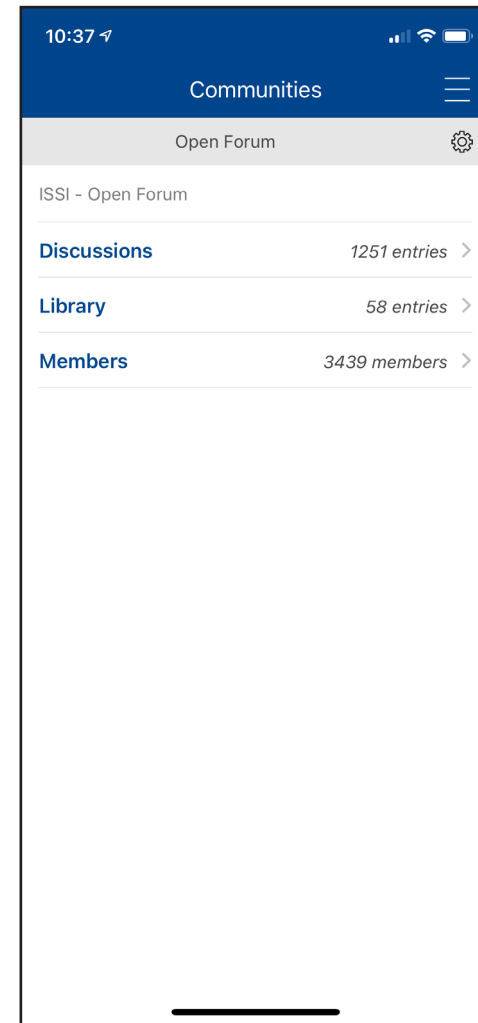


On the Libraries screen, you'll see a list of library entries in your communities. Tap the community name to see the listing of files you can access.

View a Community

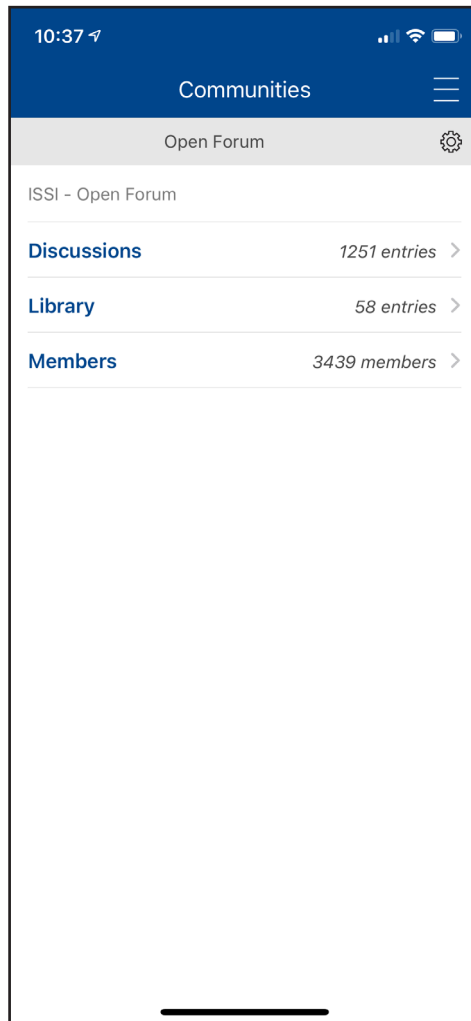


On the menu, tap the name of a community to view the details of any of the communities you are a member of.



On the Community screen, tap **Discussions** to view threads and conversation, **Library** to view files and resources, and **Members** to see who's in the community.

Changing Community Preferences



You can update your **notification preferences** for each community by tapping the gear on the community landing page.

You can select the following options for each community you are in:

- *Notify me of all posts*
- *Notify me of replies only*
- *Don't send notifications*